

**Wyckoff Public Library**  
**Board of Trustees Monthly Public Meeting**  
**September 16, 2020**  
**200 WOODLAND AVENUE, Wyckoff, NJ 07481**

**AGENDA**

- I. Open Public Meetings Act Statement:
  - a. The September 16th Regular Meeting of the Library Board of Trustees is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of Meetings. A copy of said Annual Schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Township Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers.
  
- II. Call to Order and Attendance
  
- III. Open Public Comment Period
  - a. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker. When recognized by the President, please state your name and address prior to commenting. Once the public hearing has been closed by the President, no other comments will be allowed.
  
- IV. Board business
  - a. Trustee Education
  
- V. Secretary's Report
  - a. Approval of the following Library Board of Trustees meeting minutes:  
  
Regular Meeting July 22  
MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
ANTONACCI \_\_\_\_\_ CHAGARES \_\_\_\_\_ COHEN \_\_\_\_\_ DEKORTE \_\_\_\_\_  
DONATO \_\_\_\_\_ MCCARTHY \_\_\_\_\_ PETERS \_\_\_\_\_ SAXTON \_\_\_\_\_ SHANLEY \_\_\_\_\_
  
- VI. Treasurer's Report
  - a. July & August treasurer's report
  - b. August & September voucher list
  - c. Resolution 2020:12 - Payment of Vendors in Advance
  - d. Other financial matters
  
- VII. New Business

- a. COVID-19 response - Reopening Plan
- b. BCCLS updates
- c. General Election - polling locations, ballot drop box

VIII. Old Business

- a. Policy review
- b. Fine Free summer

IX. Director's report

X. Committee Updates and Current Action Items

- a. Bequest Planning (Antonacci, DeKorte, Peters)
- b. Building and Grounds (Antonacci, Cohen, Donato) -  
HVAC filters, Memorial field updates
- c. Finance, Budget, Audit, Insurance (Antonacci, DeKorte, Saxton) -  
The audit is underway
- d. Friends of the Library (Chagares, Donato)
- e. Legal, State and Township (Chagares, Shanley)
- f. Nominating (Donato, Peters)
- g. Personnel (Peters, Chagares)
- h. Policy (Peters, Saxton)  
FMLA policy updated
- i. Public Relations (DeKorte, McCarthy)
- j. Strategic Plan (Chagares, McCarthy)
- k. Technology (Cohen, McCarthy)

XII. Adjournment

Next meeting date: Wednesday, October 21, 2020

Claims may be paid at all Library Board of Trustees meetings.  
Formal action may be taken during this meeting.