

FINAL

WYCKOFF LIBRARY BOARD OF TRUSTEES

November 17, 2021 Meeting Minutes

7:30 PM, Wyckoff Public Library, 200 Woodland Avenue

“The November 17, 2021 Regular Meeting of the Library Board of Trustees is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of Meetings. A copy of said Annual Schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Township Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed, and mailed to said newspapers.” Formal action may be taken at this meeting.

Board Member Attendance:

Present: Vince Antonacci, Peggy Chagares, Lauren Cohen, Lauren DeKorte, Tony Donato, Lori Peters,

Dialed in: Brian Saxton (7:34 pm to 7:50 pm)

Absent: Lauren McCarthy, Melissa Rubenstein

Staff Attendance: Laura Leonard, Library Director

Public Comment None

Open Session

Board Business

BUDGET PROPOSAL:

The Finance committee presented the 2022 staff salary budget proposal. Conversation ensued. Mr. Saxton invited questions.

Motion by Donato, seconded by Vince Antonacci to approve the 2022 budget salary proposal.

Voting in favor: Antonacci, Chagares, Cohen, DeKorte, Donato, Peters, Saxton

Abstaining: none

COVID RESPONSE:

The Director discussed issues surrounding COVID response issues and the reopening plan. Conversation ensued. Masks are still required in the building. The occupancy of the meeting rooms will be increased as of January 1, 2022 but we will continue to ban refreshments.

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Construction/Building Update

Remodeling of bathrooms was discussed. The plans and bid package were reviewed by the Buildings & Grounds subcommittee.

Quotes for painting were received and reviewed by the Buildings & Grounds subcommittee. Thanks to Pat Gioe for coordinating walk-throughs. The plan is to do exterior painting in spring and interior painting this winter.

Secretary's Reports

The June 16, 2021, Wyckoff Library Board of Trustees Meeting Minutes were previously distributed to the Board of Trustees. The Board reviewed the minutes and Ms. Peters invited questions or comments.

Motion by Tony Donato seconded by Lauren Cohen to approve the June 16, 2021 Board of Trustees Regular Meeting Minutes.

Voting in favor: Chagares, Cohen, DeKorte, Donato, McCarthy, Peters

Abstaining: Antonacci

The October 20, 2021, Wyckoff Library Board of Trustees Meeting Minutes were previously distributed to the Board of Trustees. The Board reviewed the minutes and Ms. Peters invited questions or comments.

Motion by Tony Donato seconded by Vince Antonaccito approve the October 20, 2021 Board of Trustees Regular Meeting Minutes.

Voting in favor: Antonacci, Chagares, Cohen, DeKorte, Donato,

Abstaining: Peters

Treasurer's Report

October 2021 Treasurer's Report– Operating

The October 2021 Treasurer's Report was distributed and Ms. DeKorte invited questions or comments.

Motion by Lauren Cohen seconded by Tony Donato to approve the October 2021 Treasurer's Report.

Voting in favor: Antonacci, Chagares, Cohen, DeKorte, Donato, Peters

The November 2021 Voucher List – Operating

November 2021 Voucher List was distributed and Ms. Peters invited questions or comments.

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Motion by Tony Donato seconded by Lauren Cohen to approve the November 2021 Voucher List.

Voting in favor: Antonacci, Chagares, Cohen, DeKorte, Donato, Peters

Resolution 2021-14 Payment of Vendors in Advance

**WYCKOFF FREE PUBLIC LIBRARY
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION # 2021 - 14**

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INTRODUCED:

SECONDED:

MEETING DATE: November 17, 2021

REFERENCE: Authorize payments to vendors immediately after services rendered but prior to next board meeting

**VOTE: ANTONACCI ___ CHAGARES ___ COHEN ___ DEKORTE ___ DONATO ___
MCCARTHY ___ PETERS ___ RUBENSTEIN ___ SAXTON ___**

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WHEREAS, NJSA 40A:5-16 establishes requirements for local units of government to pay out moneys; and,

WHEREAS, the Local Boards, as permitted by NJSA 40A:5-16 c(1) may establish circumstances deemed appropriate to make payment to vendors when required in advance of the delivery of certain materials or services when otherwise the payment would not be in compliance with NJSA 40:5-16 a and b; and,

NOW, THEREFORE, BE IT RESOLVED, by the Wyckoff Library Board of Trustees of the Wyckoff Free Public Library that the below claims for payment are authorized in advance of the goods or services being provided in accordance with NJSA 40A:5-16 c (1).

Amanda Sacks #24649, \$200.00, Teen Yoga 12/1
Marshal Schartzman #24686, \$200.00, Victorian Christmas Tales 12/14

CERTIFICATION

I, PEGGY CHAGARES, SECRETARY OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION NOVEMBER 17, 2021.

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PEGGY CHAGARES, SECRETARY

CERTIFICATE OF AVAILABLE FUNDS

I, LAUREN DEKORTE, TREASURER OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THAT SUFFICIENT FUNDS ARE AVAILABLE IN THE 2021 WYCKOFF FREE PUBLIC LIBRARY BUDGET, ACCOUNT #1801228.

LAUREN DE KORTE, BOARD TREASURER

Motion by Lauren DeKorte seconded by Vince Antonacci to approve Resolution 2021-14.

Voting in favor: Antonacci, Chagares, Cohen, DeKorte, Donato, Peters

Other Financial Matters

Copy of Audit for years ended December 31, 2020 and 2019 was distributed. Ms. Peters invited questions. No questions were asked.

General

Memorial Field Update: It is uncertain as to whether there will be restrooms in the back of the concession stand.

Old Business

Director's Report

No questions.

Committee Updates and Current Action Items

None

Adjournment

Motion by Lauren DeKorte and seconded by Lauren Cohen to adjourn the meeting.

All were in favor and the meeting adjourned at 8:30 PM.

Lori Peters, Board President

Laura Leonard, Library Director