

FINAL

**WYCKOFF LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

January 21, 2026 at 7:30 PM, Wyckoff Public Library, 200 Woodland Avenue

I. Open Public Meetings Act Statement

a. "The January 21st Regular Meeting of the Library Board of Trustees is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our website at wyckofflibrary.org. A copy of said Annual Schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Township Clerk, The Record and The Ridgewood News. At least 48 hours prior to this meeting the Agenda thereof was emailed to said newspapers. Formal action may be taken at this meeting.

II. Call to Order and Attendance:

ANTONACCI BOONSTRA CHAGARES DEKORTE
DONATO LANE MACALUSO PETERS SAXTON

Staff Attendance: Laura Leonard, Library Director

III. Public Comment

none

IV. Board Business

- a. Oaths of Office
- b. 2026 trustee committee assignments
- c. Authorize Professional Service for 2026 Auditor - Resolution 2026-01

**WYCKOFF FREE PUBLIC LIBRARY
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #2026-01**

INTRODUCED:

SECONDED:

MEETING DATE: January 21, 2026

REFERENCE: Authorize Professional Service for 2026 Auditor

ANTONACCI ___ BOONSTRA ___ CHAGARES ___ DEKORTE ___ DONATO ___
LANE ___ MACALUSO ___ PETERS ___ SAXTON ___

.....
WHEREAS, the Wyckoff Library Board of Trustees has a real need and requires the professional services of an Auditor for the current year; and,

WHEREAS, the Wyckoff Library Board of Trustees has determined to appoint Gary Higgins, CPA, RMA of PKF O'Connor Davies, LLP as its Board Auditor due to his significant accounting and library compliance experience with municipal library law, the Local Fiscal Affairs Law and the Local Public Contracts Law and its practical application relative to libraries and library accounting compliance. Mr.

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Higgins possesses broad and extensive knowledge of NJ accounting requirements, skill and professional acumen as both a CPA and RMA. Mr. Higgins and his firm possess the breath and knowledge of a full service accounting firm if required; and,

WHEREAS, the Library Director and the Board Treasurer have determined that the cost of these services may exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, PKF O'Connor Davies, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that this business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit this business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Wyckoff Library Board of Trustees awards a one year contract for Library Auditor services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Board Treasurer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in the current year Library Budget for fees reasonably required in the line item – other expense.

NOW, THEREFORE, BE IT RESOLVED, by the Wyckoff Library Board of Trustees that a one year contract for this calendar year is hereby awarded Gary Higgins, CPA, RMA of PKF O'Connor Davies, LLP, 300 Tice Blvd, Woodcliff Lake, NJ 07677 for Library Auditor services, for the complete compliance of the mandate requiring the preparation and submission of the annual audit and to establish fees for any additional work as may be needed on an as-needed basis, but only when authorized by the Wyckoff Library Board of Trustees at a public meeting and when vouchers are approved by the Wyckoff Library Board of Trustees as follows:

Audit fee: \$4,000

Rates for additional work requested beyond the scope of the audit, expenditure To be approved by the Wyckoff Library Board of Trustees in advance of the task to be performed:

Partner: \$225 per hour; Manager: \$185 per hour; Supervisor: \$150 per hour; Staff Accountant: \$135 per hour; Other Personnel: \$90 per hour

1.The Board President and Library Director are hereby authorized and directed to execute contracts

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with each of said professionals and to take all other steps necessary to carry this resolution into effect.

2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding "Professional Services" rendered by persons authorized law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.

3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.

4. The Library Director shall execute a public notice of said appointments in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 *et seq.* As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, LAUREN DEKORTE, SECRETARY OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY ON JANUARY 21, 2026.

LAUREN DEKORTE, SECRETARY

CERTIFICATE OF AVAILABLE FUNDS

I, VINCE ANTONACCI, TREASURER OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THAT SUFFICIENT FUNDS ARE AVAILABLE IN THE 2026 WYCKOFF FREE PUBLIC LIBRARY BUDGET, ACCOUNT # _____.

VINCE ANTONACCI, BOARD TREASURER

Ms. Leonard reviewed the 2026 rates.

Motion by Peters , seconded by Donato. All voted yes.

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ANTONACCI BOONSTRA CHAGARES DEKORTE
DONATO LANE MACALUSO PETERS SAXTON

d. Authorize Professional Service for 2026 Attorney - Resolution 2026-02

**WYCKOFF FREE PUBLIC LIBRARY
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #2026-2**

INTRODUCED:

SECONDED:

MEETING DATE: January 21, 2026

**REFERENCE: Authorize Professional
Service for 2026 Attorney**

ANTONACCI ___ BOONSTRA ___ CHAGARES ___ DEKORTE ___ DONATO ___

LANE ___ MACALUSO ___ PETERS ___ SAXTON ___

WHEREAS, the Wyckoff Library Board of Trustees has a need and requires the professional services of a Board Attorney for the current year and,

WHEREAS, the Wyckoff Library Board of Trustees has determined to appoint Douglas Zucker, Esq. as its' Library Attorney due to his significant legal experience with municipal law in New Jersey, his skill and legal acumen as an attorney licensed to practice law in New Jersey and,

WHEREAS, the Library Director and the Board Treasurer have determined that the cost of these services may exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, Douglas Zucker, has completed and submitted a Business Entity Disclosure Certification which certifies that this business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit this business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Wyckoff Library Board of Trustees awards a contract for Library Attorney services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

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WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Board Treasurer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in the 2024 Library Budget for fees reasonably required in the line item, legal services and costs – other expense.

NOW, THEREFORE, BE IT RESOLVED, by the Wyckoff Library Board of Trustees that a one year contract for this calendar year is hereby awarded to Douglas Zucker, Esq., 240 Cedar Knolls Road, Suite 303, Cedar Knolls, New Jersey 07927 for Library Attorney services, on an as-needed basis, when authorized by the Wyckoff Library Board of Trustees of \$200.00 per hour, compensation up to \$5,000.00 when vouchers are approved by the Wyckoff Library Board of Trustees.

1. The Board President and Library Director are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding “Professional Services” rendered by persons authorized law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.
3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Library Director shall execute a public notice of said appointments in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20-4 *et seq.* As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

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CERTIFICATION

I, LAUREN DEKORTE, SECRETARY OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY ON JANUARY 21, 2026.

LAUREN DEKORTE, SECRETARY

CERTIFICATE OF AVAILABLE FUNDS

I, VINCE ANTONACCI, TREASURER OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THAT SUFFICIENT FUNDS ARE AVAILABLE IN THE 2026 WYCKOFF FREE PUBLIC LIBRARY BUDGET, ACCOUNT #_____.

VINCE ANTONACCI, BOARD TREASURER

Ms. Leonard informed the Board that Mr. Zucker has moved to a new firm. The Legal Subcommittee had discussed the issue and so no reason not to continue to utilize Mr. Zucker. Ms. Leonard reviewed the 2026 rates.

Motion by Chagares , seconded by Peters. All voted yes.

ANTONACCI ✓ BOONSTRA ✓ CHAGARES ✓ DEKORTE ✓
DONATO ✓ LANE ✓ MACALUSO ✓ PETERS ✓ SAXTON ✓

e. Revised meeting date schedule.

Reschedule the March meeting from March 18 to March 25.

All in favor.

V. **Secretary's Reports**

The minutes were distributed prior to the meeting. Mr. Saxton invited questions. No questions or corrections.

Motion by Donato seconded by Chagares to approve the December 17, 2025 Board of Trustees Regular Meeting Minutes.

ANTONACCI ✓ BOONSTRA ✓ CHAGARES ✓ DEKORTE ✓
DONATO ✓ LANE ✓ MACALUSO ✓ PETERS ✓ SAXTON abstain

VI. **Treasurer's Report**

a. December 2025 Treasurer's Report

The December 2025 Treasurer's Report was distributed and Mr. Saxton invited questions.

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Motion by Peters seconded by Donato to approve the December Treasurer’s Report.

ANTONACCI BOONSTRA CHAGARES DEKORTE
DONATO LANE MACALUSO PETERS SAXTON

b. January 2026 Voucher List

The January 2026 Voucher List was distributed for approval and Mr. Saxton invited questions.

Motion by Chagares seconded by Peters to approve the January 2026 Voucher List.

ANTONACCI BOONSTRA CHAGARES DEKORTE
DONATO LANE MACALUSO PETERS SAXTON

c. Resolution 2026:03

**WYCKOFF FREE PUBLIC LIBRARY
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION # 2026 - 03**

**INTRODUCED:
JANUARY 21, 2026**

**SECONDED:
REFERENCE: Authorize payments to
vendors immediately after
services rendered but
prior to next board meeting**

**VOTE: ANTONACCI ___ BOONSTRA ___ CHAGARES ___ DEKORTE ___ DONATO ___
LANE ___ MACALUSO ___ PETERS ___ SAXTON ___**

WHEREAS, NJSA 40A:5-16 establishes requirements for local units of government to pay out moneys;
and,

WHEREAS, the Local Boards, as permitted by NJSA 40A:5-16 c(1) may establish circumstances
deemed appropriate to make payment to vendors when required in advance of the delivery of certain
materials or services when otherwise the payment would not be in compliance with NJSA 40:5-16 a
and b; and,

NOW, THEREFORE, BE IT RESOLVED, by the Wyckoff Library Board of Trustees of the Wyckoff Free
Public Library that the below claims for payment are authorized in advance of the goods or services
being provided in accordance with NJSA 40A:5-16 c (1).

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Robin Johnson, 27191, \$380.00, 1/27 Paper Quilling
Rock Collage, 27192, \$250.00, 2/3 Sound Bath

CERTIFICATION

I, LAUREN DEKORTE, SECRETARY OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION JANUARY 21, 2026.

LAUREN DEKORTE, SECRETARY

CERTIFICATE OF AVAILABLE FUNDS

I, VINCE ANTONACCI, TREASURER OF THE BOARD OF TRUSTEES OF THE WYCKOFF FREE PUBLIC LIBRARY, CERTIFY THAT SUFFICIENT FUNDS ARE AVAILABLE IN THE 2026 WYCKOFF FREE PUBLIC LIBRARY BUDGET, ACCOUNT #1801228.

VINCE ANTONACCI, BOARD TREASURER

Motion by Donato seconded by Chagares to approve Resolution 2026:03.

ANTONACCI ✓ BOONSTRA ✓ CHAGARES ✓ DEKORTE ✓
DONATO ✓ LANE ✓ MACALUSO ✓ PETERS ✓ SAXTON ✓

d. Other Financial Matters: none

VII. New Business

a. Year in review

Ms. Leonard distributed an infographic highlighting usage statistics from 2025. Of special note is the use of the three study rooms, installed in March of 2025.

b. BCCLS Certification

Ms. Leonard reviewed the requirements of BCCLS certification. Mr. Saxton, President and Ms. Leonard signed the certification which will be submitted to BCCLS.

VIII. Ongoing Business

a. Shared Service Agreement for QPA services

Ms. Leonard informed the Board that the Township Committee approved the shared services

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agreement in December 2025.

IX Director's Report

Ms. Leonard answered questions about the previously distributed report (see below)

Day in the Life

Libraries foster community connections every day! Here are a few examples.

On December 31, 2025 a patron stopped me to compliment me on our staff and our programs. She had family visiting for the holidays and brought them to the library. She stated how important libraries are in her family's life and to our community.

A patron came in with her granddaughter. She recently retired and when her young granddaughter found out that she wasn't using the library, she brought her in for a tour and stood by her while she got her new library card. The granddaughter expressly said "This is the adult section where you look for books, I'm going into the kids section where I find books, see ya".

A patron had a stack of books to check out and overheard another patron asking about a particular title. but not finding it on the shelf. The first patron had the book in question in his stack to check out. He gave the copy to the second patron saying that he had plenty of others to check out and would borrow that one another time.

Administrative

I completed a number of end of year tasks including requesting rates from professional service providers and preparing resolutions, updating the holiday list on the phone system and sending the meeting dates to local papers.

The Township is in the midst of transitioning to a new payroll system. Pat & I have been in communication with the Township and the representative from the payroll company. Pat & I attended a virtual training for department managers and administrators on Monday, January 5th.

Pat completed time off accrual balances and updated time off spreadsheet for all part-time and full-time employees. I provided this information in the format requested by Primepoint. I prepared a flowchart outlining supervisors and their direct reports and sent it to Primepoint to be entered into their system for time off approvals. I requested a report of all the active library employee profiles in Primepoint as of 1/6/2026. Pat & I reviewed each record and made or requested corrections.

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We are waiting for the Township to let us know when employees can begin using the website or app to log their hours and request time off. Pat & I will share printed documentation and hold brief training sessions for employees.

During last year's audit, the auditor requested Pat add an interest section on the bottom of the December 2025 Treasurer's report showing all interest earned on the Library CD's and bank accounts. You will notice this new section has been added to the report.

On January 7, 2026 I was made aware of a First Amendment Audit in the area. I took the opportunity to send an email to our staff reminding them of best practices.

Rizzo Children's Room, submitted by Denise Marchetti

164 kids have signed up for our Winter Olympics Reading Challenge and become members of Team Library in the first two weeks! Yay!!! They are super excited to receive BINGO boards and begin completing literacy and learning activities such as cooking, researching interesting facts, doing science experiments, building a fort, and writing a poem or short story. Their faces absolutely light up when they hear that they will receive a Reading Gold Medal upon completing their boards.

We also have an Olympics themed scavenger hunt throughout the Rizzo room! Kids and families enjoy searching for the objects around the room, and it's a great way for them to become familiar with our entire space, and all the sections within our collection. I heard someone say, "Oh wow, these displays are great! I'm so glad we stepped away from the train table and visited other areas in the library!"

I am currently reaching out to several performers that I saw at our Performers Showcase event in October. I am specifically looking to offer some upcoming Saturday music & dance classes.

Adult, submitted by Michael DeVincenzo

With the holidays behind us, January marks the traditional return to a full slate of Adult programming! The month kicks off with a showing of "The Producers" on our first Monday Movie of the month, which will lead naturally to a lecture from nationally recognized theater historian John Kenrick on the life and career of Mel Brooks, who will turn 100 years old on June 28th of this year! We also are featuring the return of patron favorite Chris McCormack, who will be demonstrating his skills and knowledge as a self-help guru rather than a travel guide, as he presents his lecture, "Step Out of Your Comfort Zone."

January will also feature another program in our very popular Mah Johgg series, as we host a "guided play" event which is perfect for beginners who are looking for some support while playing.

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Both of our book clubs are back in action for January as well, with the Friends' group reading the acclaimed novel, "On Earth We're Briefly Gorgeous" by Ocean Vuong, while the Escapist group will enjoy The Love Elixir of Augusta Stern by Lynda Cohen Loigman. The author will be joining the group via Zoom.

As for the collection, I recently did a major refresh of our ever popular travel books section, with a wide variety of the latest titles on destinations from Berlin to Belize and everything in between!

The transition from Baker and Taylor to Ingram as our primary vendor is complete. We have been utilizing the Ingram Express order program, which provides the fastest turnaround time for new book orders to keep our shelves stocked with the latest and most popular books for our patrons as quickly as possible.

Teen, submitted by Riley McArthur

I recently met with a new group of potential volunteers for the Spring session of teen volunteering. In the next few days, I will be establishing a volunteer schedule that will last through the end of May, and will be meeting with volunteers individually for training. I continue to look for projects that volunteers may work on outside of our set sessions, and that may meet additional demand for volunteering opportunities.

I am beginning my annual review and update of our teen resources and reader's advisory lists, both online and in person. I will be touching base with my coworkers to see what resources may best help them in assisting patrons, and will be connecting with a number of our teen visitors to see what information and delivery methods they find most easy to access.

I am in the midst of reviewing collection statistics for our teen fiction, nonfiction, graphics and video games. The teen collection overall saw great usage this year and I am interested to see what genres and formats were most popular now that we are past December.

Technology/Social Media, submitted by Veronica Potenza

I am exploring options to update the library's website.

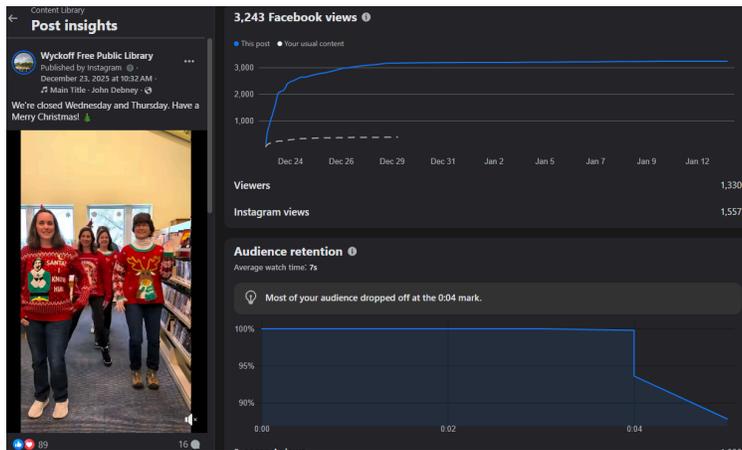
I continue to offer one-to-one technology sessions each month. I prepared slides for a "Maximize Your New Device with Library Apps" program. I will be assisted by members of the Reference staff.

Top Facebook post in the last 28 days (as of 1/13/26):

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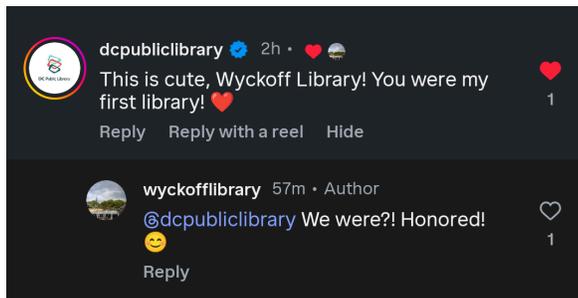
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We posted a new reel that got 7,167 views (4,542 on Instagram and 2,625 on Facebook). A genre was displayed on screen. The more a staff member likes a genre, the closer they stand.

You never know who you will reach with social media posts. We received this comment on our Life of a Librarian dance reel on Instagram:



MakerSpace

Jenn Ragucci, Maker Mentor and Circulation Assistant resigned at the end of December to accept a full-time position elsewhere. We are working to identify a successful candidate to take her place. In the interim Reference staff members continue to assist patrons with the poster printer and 3D printing. We provided a patron with access to the Cricut in the MakerSpace after an orientation. Veronica Potenza & I monitor and respond to emails coming to the MakerSpace. Riley McArthur has begun reorganizing supplies.

Professional Development

The appointments to BCCLS committees have not been finalized, but Susan Valenta will co-chair the Circulation Committee and I will continue to serve on the BCCLS Strategic Planning Committee and Policies and Procedures.

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Buildings & Grounds

It was brought to my attention by an instructor who runs cooking classes for the Recreation Department that the oven in the lower-level kitchen is not heating properly. I scheduled a visit from an appliance repair person. Unfortunately, the part for the oven is no longer available. We will look to replace the oven.

Community Outreach

I visited the Hope Christian Center on Friday, December 19th to present to their participants.

Friends of the Wyckoff Library

The Friends do not have a meeting scheduled. The Friends have added a pass for the MOMA to the museum pass offerings. They continue to fund the digitizing of local history materials. Thank you to the volunteers who assist with the delivery of books to residents at Christian Health Care, run the ongoing book sale and help to coordinate the Friends Book Club.

December Year-End Circulation Report Highlights

1. Circulation: Circulation remained stable from last year, with a significant increase since 2019 pre-pandemic levels.

The library loaned:

240,180 items in 2025
242,689 items in 2024
230,311 items in 2023
208,002 items in 2022

Wyckoff ranks 11 of 78 BCCLS libraries in circulation for 2025. Circulation includes the loans of physical materials and Libby digital materials (Hoopla & Kanopy are not included since not all libraries in BCCLS have and report that circulation). The three strongest categories in terms of comparative rank are: Adult Media (#5), Adult Fiction (#7) and Adult Nonfiction (#7).

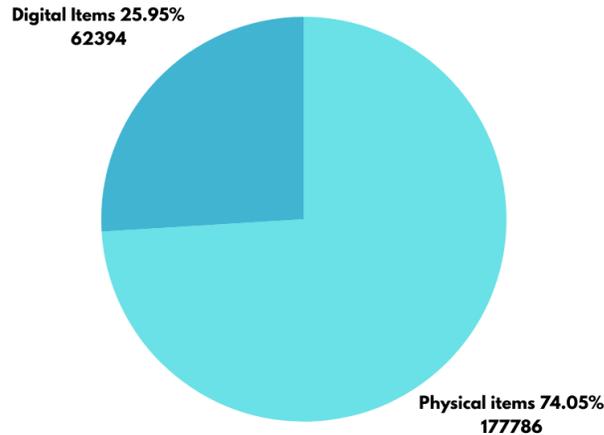
The chart below shows total circulation of all physical and digital items (Libby, Hoopla, Kanopy).

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2025 Physical and Digital Circulation



The demand for digital material continues to grow as does our investment in this format. The majority of digital usage is of adult material, with teen and juvenile items being borrowed less.

In 2025 patrons borrowed/streamed 62,394 items. This represented 25.95% of the total circulation.

In 2024 patrons borrowed/streamed 56,015 items. This represented 23.07% of the total circulation.

In 2023 patrons borrowed/streamed 47,484 items. This represented 20.6% of the total circulation.

In 2022 patrons borrowed/streamed 38,725 items. This represented 18.6% of the total circulation.

PHYSICAL

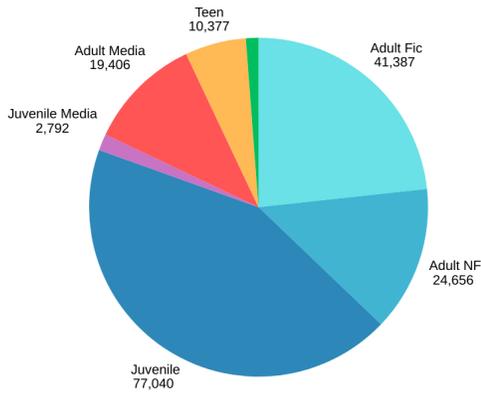
Young Adults had the largest increase in circulation of print materials. Print circulation may have been negatively impacted by delayed shipments as a result of the abrupt closing of Baker & Taylor, the largest distributor of books to public libraries in the United States. As expected, media circulation declined for the Juvenile and Adult collection. Total Media circulation was 22,201. For a long term perspective this compares to 50,267 in 2018. This loss has been replaced with digital audio book borrowing and TV/movie streaming.

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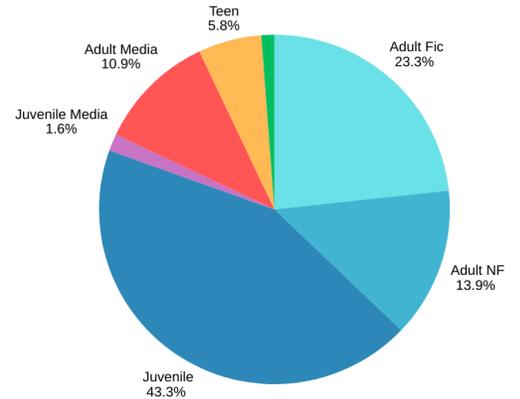
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2025 Physical Circulation by Type



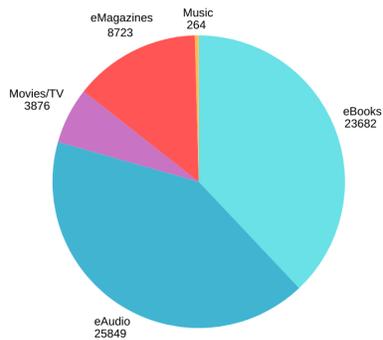
2025 Percentage of Physical Circulation by Type



DIGITAL

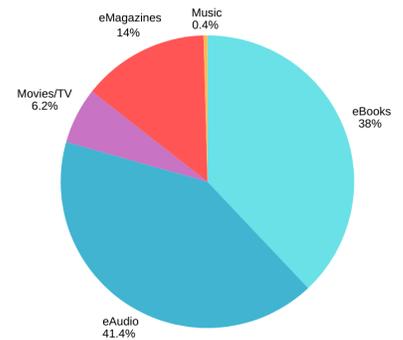
Digital circulation is derived from the loaning/streaming of ebooks, e-audiobooks, digital music, digital movies and digital magazines provided through Libby/Overdrive, Hoopla and Kanopy. Libby/Overdrive is available to all BCCLS patrons and is composed of the central collection plus additional titles purchased by some individual member libraries, including Wyckoff. Hoopla and Kanopy are available to Wyckoff cardholders only. Ebooks and eAudio are the most widely used digital formats at just about 40% each. Digital magazine use nearly doubled since 2023. The integration of magazines into Libby has made borrowing much simpler.

2025 Digital Circulation by Type



2.

2025 Percentage of Digital Circulation by Type



Meeting Room Use: The meeting rooms were utilized slightly less than in 2024, but overall attendance was similar. For the year, the rooms were used for 86 meetings/events (32 community groups, 52 Township and 2 BCCLS) with 2,625 people in attendance. This does not

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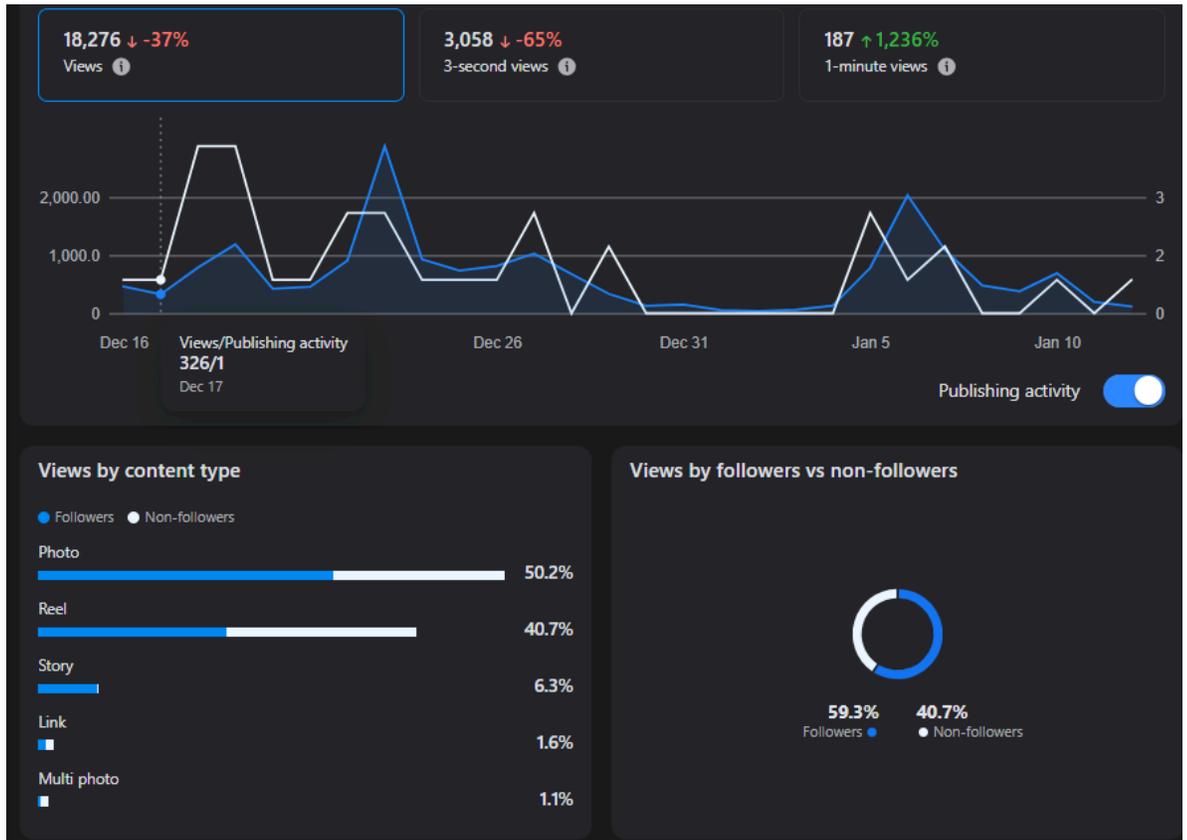
**WYCKOFF LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

January 21, 2026 at 7:30 PM, Wyckoff Public Library, 200 Woodland Avenue

include programs hosted by the library (adult, teen, children's or makers events). There were less community group meetings, but more use by Township departments.

3. Patron Engagement: Patron visits were 128,893. These include patrons visiting the library, attending programs and voters. We installed a new door counter in late 2024 and it is much more accurate.

Below is a summary of Facebook activity for the last 28 days (as of 11/3/26):

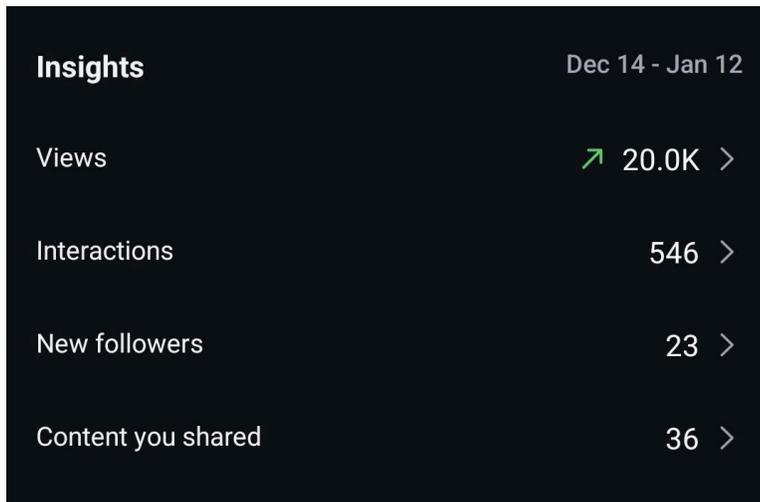


Below is a summary of Instagram activity for the last 30 days (as of 1/13/26):

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The library’s website had 7,108 views over the last 28 days (as of 1/13/26):

<input type="checkbox"/>	Page title and screen class +	↓ Views	Active users
<input type="checkbox"/>	Total	7,108 100% of total	2,815 100% of total
<input checked="" type="checkbox"/>	1 Wyckoff Free Public Library	3,427 (48.21%)	1,750 (62.17%)
<input type="checkbox"/>	2 Events – Wyckoff Free Public Library	767 (10.79%)	348 (12.36%)
<input type="checkbox"/>	3 Children’s Programs – Wyckoff Free Public Library	372 (5.23%)	195 (6.93%)
<input type="checkbox"/>	4 Museum Passes – Wyckoff Free Public Library	267 (3.76%)	167 (5.93%)
<input type="checkbox"/>	5 Ramapo High School Yearbooks – Wyckoff Free Public Library	206 (2.9%)	144 (5.12%)
<input type="checkbox"/>	6 Adult Programs – Wyckoff Free Public Library	164 (2.31%)	115 (4.09%)
<input type="checkbox"/>	7 Hours/Holidays – Wyckoff Free Public Library	144 (2.03%)	105 (3.73%)
<input type="checkbox"/>	8 New York Times Digital Access – Wyckoff Free Public Library	144 (2.03%)	74 (2.63%)
<input type="checkbox"/>	9 Maker Space – Wyckoff Free Public Library	130 (1.83%)	84 (2.98%)
<input type="checkbox"/>	10 Private Study Rooms – Wyckoff Free Public Library	121 (1.7%)	74 (2.63%)

3. BCCLS: A sixth delivery route was added before the summer rush. I have included a Year in Review infographic to highlight the services the public and the 78 member libraries receive

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through BCCLS. The consortium is a great example of shared resources. BCCLS delivery moved 2,645,982 items throughout the system in 2025. That's an average of over 10,540 items per day!

X. **Committee Updates**

XII. **Adjournment**

Motion by Peters to adjourn the meeting, seconded by Donato.

All were in favor and the meeting adjourned at 8:15.

Brian Saxton, Board President

Laura Leonard, Library Director