

FINAL

WYCKOFF LIBRARY BOARD OF TRUSTEES

June 15th, 2022 Board Meeting Minutes

7:30 PM, Wyckoff Public Library and virtual

“The June 15th Regular Meeting of the Library Board of Trustees is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of Meetings. A copy of said Annual Schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Township Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers.” Formal action may be taken at this meeting.

Board Member Attendance:

Present: Vince Antonacci, Rudy Boonstra, Peggy Chagares, Lauren DeKorte, Lori Peters

Absent: Lauren Cohen, Tony Donato, Lauren McCarthy, Brian Saxton

Staff Attendance: Laura Leonard, Library Director and Giulia Bombace, Recording Secretary

Public Comments: None

Open Session

Board Business:

Secretary’s Report:

The May 18th, 2022 Wyckoff Library Board of Trustees Meeting Minutes was distributed. The Minutes will be tabled until the July meeting.

Treasurer’s Report

The May 2022 Treasurer’s Report was distributed and Ms. Chagares invited questions or comments.

Motion by Lori Peters seconded by Vince Antonacci to approve the May 2022

FINAL

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Treasurer's Report.

Voting in favor: Vince Antonacci, Rudy Boonstra, Peggy Chagares, Lauren DeKorte, Lori Peters

Voucher List

The June 2022 Voucher list was distributed and Ms. Chagares invited questions or comments.

Motion by Lori Peters seconded by Vince Antonacci to approve the June 2022 Voucher List.

Voting in favor: Vince Antonacci, Rudy Boonstra, Peggy Chagares, Lauren DeKorte, Lori Peters

RESOLUTION # 2022 - 10 : Payment of Vendors in Advance

WHEREAS, NJSA 40A:5-16 establishes requirements for local units of government to pay out moneys; and,

WHEREAS, the Local Boards, as permitted by NJSA 40A:5-16 c(1) may establish circumstances deemed appropriate to make payment to vendors when required in advance of the delivery of certain materials or services when otherwise the payment would not be in compliance with NJSA 40:5-16 a and b; and,

NOW, THEREFORE, BE IT RESOLVED, by the Wyckoff Library Board of Trustees of the Wyckoff Free Public Library that the below claims for payment are authorized in advance of the goods or services being provided in accordance with NJSA 40A:5-16 c (1).]

The Artful Easel, #25069, \$250.00, Acrylic Painting Prgm 6/21
Agostino Arts, #25066, \$450.00, Children's Prgm 7/6
The Motion Picture Orchestra, #25062, \$200.00, Children's Prgm 7/11
Kit's Interactive Theater, #25065, \$400.00, Children's Prgm 7/13
Joel Farkas, #25070, \$275.00, Revolutionary War Lecture
Christine Hsiao, #25061, \$280.00, Teen Felting 7/14
Christine Hsiao, #25060, Children's Felting 7/18
Jenkinson's Aquarium, #25063, Children's Prgm 7/19
Weland's Institute, #25064, Children's Prgm 7/20

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Motion by Lauren DeKorte seconded by Lori Peters to approve Resolution 2022-10: Payment of Vendors in Advance.

Voting in favor: Vince Antonacci, Rudy Boonstra, Peggy Chagares, Lauren DeKorte, Lori Peters

Other Financial Matters

Ms. Leonard passed out the Audit for review.

General

2023 Closed Dates

Sunday, January 1 (New Year's Day)

Monday, January 2 (New Year's Day observed)

Monday, January 16 (Martin Luther King, Jr, Day)

Monday, February 20 (Presidents' Day)

Sunday, April 9 (Easter)

Sunday and Monday, May 28 and 29 (Memorial Day weekend)

Tuesday, July 4 (Independence Day)

Saturday, Sunday and Monday, September 2, 3, 4 (Labor Day weekend)

Wednesday, November 22 - early close at 5:00 PM

Thursday, November 23 (Thanksgiving)

Friday, November 24 (day after Thanksgiving)

Sunday, December 24 (Christmas Eve)

Monday, December 25 (Christmas Day)

Sunday, December 31 (New Year's Eve)

The Library is closed on Sundays in July & August.

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Motion by Lori Peters seconded by Lauren DeKorte to approve 2023 Closed Dates.

Voting in favor: Vince Antonacci, Rudy Boonstra, Peggy Chagares, Lauren DeKorte, Lori Peters

2023 Board of Trustee meeting dates

Wyckoff Library Trustees meet on the third Wednesday of each month at 7:30 pm in one of the library's meeting rooms (except the month of August or as indicated).

January 18, 2023
February 15, 2023
March 15, 2023
April 19, 2023
May 17, 2023
June 21, 2023
July 19, 2023
August - no meeting
September 20, 2023
October 18, 2023
November 15, 2023
December 20, 2023

Motion by Lauren Dekorte seconded by Lori Peters to approve 2023 Board of Trustee Meeting Dates.

Voting in favor: Vince Antonacci, Rudy Boonstra, Peggy Chagares, Lauren DeKorte, Lori Peters

Ongoing Business

Bathroom Renovations

Construction is underway. Demolition on the bathrooms on the main floor has not started. Staff has been very flexible while construction is going on.

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Director's Report

The first grade visits are going well. The library has received positive feedback from parents, students, and staff. The Frenkel Memorial was well received and well attended. Staff member Steph Crispini, Circulation Assistant/Maker Mentor, is one of this year's recipients of a BCCLS scholarship. New furniture may be purchased for the history room with the help of the Friends of the Library. Circulation is slightly lower than last year but will pick up in the summer. Most of the programs are now in person but still some virtual.

Committee Updates

Ms. Chagares asked the trustees if anyone would like to volunteer to be on the Strategic Plan Committee. Ms. Dekorte volunteered to help.

Ms. Peters attended the Value of BCCLS Workshop. She found the overview of the services provided by BCCLS very interesting as well as the information about the new technology available.

Adjournment

Motion by Lori Peters second by Vince Antonacci to adjourn the meeting.
All were in favor and the meeting was adjourned at 8:30 P.M.

The next meeting will be held on Wednesday, July 20th, 2022 in person.

Margaret Chagares, Board President

Laura Leonard, Library Director