

**Wyckoff Public Library
Board of Trustees Meeting Minutes
June 11, 2008**

The meeting was called to order at 7:35 by Henk Shotmeyer.

Present: Vine Antonacci, Lauren DeKorte, Alma Mader, Nancy Perry, Henk Shotmeyer, Dave Connolly, Tony Donato, Judy Schmitt, Lori Peters.

The **Open Public Meeting Act** was read.

Secretary's Report:

- a. Minutes from the May 2008 meeting were approved (Mader/Perry)

Treasurer's Report:

- a. The treasurer's report for May 2008 was reviewed and approved (Peters/Donato)

Voucher List:

- a. The voucher list for May of 34 items totaling \$317,540.48 along with salaries for May of \$48,943.15 for a combined total of \$366,483.63 was reviewed and approved (Perry/Peters)

Other Financial:

- a. Alma made a motion to transfer \$291,000 to the UBS account to be out into three CD's of \$97,000 each. Lori seconded the motion.
- b. As recommended by the state library, a resolution was put forth which established the capital expense plan and reserved the funds for the library addition. The resolution was introduced by Alma, seconded by Lori, and unanimously approved by the Board.

Director's Report:

- a. Franklin Lakes Library will be closed for a few weeks at the end of August. They have asked Wyckoff to be their home library during that time.
- b. A discussion was held regarding whether the current expansion plans include enough room for growth.
- c. Judy hired a Children's Assistant from the Midland Park Library. The position is only for the summer.
- d. We will be adding the World Language Catalog to one computer. This allows patrons to get books in other languages. There is no fee for this service.
- e. The discussion on minimum wage will be tabled until the next meeting. Dave will check with legal.
- f. Siemens looked at the heating/cooling system. The chillers were fixed. The HVAC system is fine; the DDC control system should be upgraded.
- g. A question was raised as to when separate books should be set up for the construction project. Judy will check with the auditor.

Old Business: Expansion Project

- a. Vince will discuss solar panels with Todd Harvey to see if they would be cost efficient for the library.

Henk adjourned the meeting at 8:30.