

**Wyckoff Public Library
Board of Trustees Meeting Minutes
March 12, 2008**

The meeting was called to order at 7:30 by Henk Shotmeyer.

Present: Vine Antonacci, Lindyl Arno, Dave Connolly, Lauren DeKorte, Tony Donato, Alma Mader, Nancy Perry, Henk Shotmeyer, Judy Schmitt.

Absent: Lori Peters.

The **Open Public Meeting Act** was read.

Secretary's Report:

- a. The minutes for the February meeting were approved. Mader/Perry
- b. Judy received a letter from Christopher Dalenberg who will be working on an Eagle Scout Project in conjunction with the Lions Club and will place an eyeglass receptacle on the library grounds this spring.

Treasurer's Report:

- a. The treasurer's report for February 2008 was reviewed and approved.
Arno/Perry

Voucher List:

- a. The voucher list for March of 25 items totaling \$31,194.58 along with salaries for February of \$50,409.76 for a combined total of \$81,604.34 was reviewed and approved. Arno/Dekorte

Other Financial:

- a. CD at Valley National was renewed at 3.60% for 7 months due 7/18/08.

Director's Report:

- a. The Financial Disclosure State Repot was completed and will go out this week.
- b. The roof repairs were completed and the next heavy rain there was no leaks.
- c. The paige resigned after 1 month so Judy is looking again.
- d. BCCLS sent a representative who will be observing in our library and making suggestions as well as taking suggestions from us. They will give us a total of 20 hours.
- e. NJLA reported that the state budget recommended 10% cut in state aid.
- f. On March 29 Judy is looking for volunteers to help load computer equipment to be brought to a temporary recycling center in Wyckoff. Dave Connolly will email Ms. Avia at Eisenhower for community service volunteers.

Old Business:

- a. Todd Harvey came back with a revised proposal in which he deleted the mark up and has an 8.5% fixed fee.
- b. After looking over the proposal and the plans for the addition, Vince has brought up the fact the we currently have 55 parking spots and the state requirements for a building of our size will increase to over double after the proposed addition. He recommends we locate the site plan and find out the actual requirements. Dave will check at Town Hall again, Judy will check with Fred Clink, the architect from the 1992 project. If we can not find the original we may need a new survey.

Adjourned 8:40.

WYCKOFF PUBLIC LIBRARY ADDITION

March 2008

- HVAC has not been working efficiently, should be thoroughly looked at at time of construction.
- Henk Shotmeyer will write a letter to the State asking for Community Development funds for the elevator.
- Lynn Bruggeman presented her brochure which did not satisfy all of our needs. Mike Chagares will need to look it over to see if he would like to find someone else to work on that.
- Dave, Judy & Vince are trying to find the original site plan from the library. Vince will look into the state regulations for parking spaces and then look at the site plan & availability of space. The subcommittee will meet on this issue and hopefully have that wrapped up and talk to Todd Harvey before the April meeting.