

**Wyckoff Public Library
Board of Trustees Meeting Minutes
May 14, 2008**

The meeting was called to order at 7:35 by Henk Shotmeyer.

Present: Vine Antonacci, Lindyl Arno, Lauren DeKorte, Alma Mader, Nancy Perry, Henk Shotmeyer.

Absent: Dave Connolly, Tony Donato, Judy Schmitt, Lori Peters.

The **Open Public Meeting Act** was read.

Secretary's Report:

- a. Minutes from the April 2008 meeting were approved with corrections;
 1. No one is excused from a board meeting. Arno, Peters & Perry were absent.
 2. In the secretary's report it should read BOA (Board of Adjustment) not BOJ.
Mader/DeKorte
- b. Henk received a letter from Bob Shannon in response to his request to be considered for community development funding. The request will be forwarded to the Township Committee for review. He also mentioned that the flue shots for the library employees has not yet been paid. Henk will call and follow up with a letter showing the canceled check paying for such in December 2007.

Treasurer's Report:

- a. The treasurer's report for April 2008 was reviewed and approved. Perry/Arno

Voucher List:

- a. The voucher list for April of 36 items totaling \$25,694.18 along with salaries for March of \$49,126.95 for a combined total of \$74,821.13 was reviewed and approved. Perry/Arno

Other Financial:

- a. Lakeland Bank CD came due and Alma deposited the money in the business account, then purchased a CD at UBS at 3.30% due 1-30-09.
- b. Roth CD was renewed at 2.50% due 8-14-08.
- c. Burghardt CD renewed at 3.05% due 11-22-08.

Director's Report:

- a. The children's assistant has taken the circ position so Judy has advertised for a children's asst.
- b. The discussion on minimum wage will be tabled until next month when Judy is present.
- c. New trustee orientation is in June and it is a requirement that someone from the board attend to comply with state requirements for state aid. Tony Donato has been appointed as the trustee to attend.
- d. Judy called the State and the township liaison is a voting member.
- e. John Shine has met with Judy and toured the building and now will finalize the scope of the mechanical system and then meet with the subcommittee to discuss his report.

New Business:

- a. Lindyl Arno has resigned from the board as of today due to a move out of the area.
- b. Lauren DeKorte has been appointed to be the new secretary.

Old Business: Expansion Project

- a. Vince will call Steve Harvey to get him to call Boswell Engineering for a site plan.
- b. Vince will talk to Judy to get a date on talks with personnel and Beatty Harvey.
- c. Publicity will be on hold until September.
- d. In September the fundraising committee needs to be ready to roll.

Adjourned 8:30.