

**Wyckoff Public Library
Board of Trustees Meeting Minutes
October 15, 2008**

The meeting was called to order at 7:35 by Henk Shotmeyer.

Present: Vince Antonacci, Lauren DeKorte, Nancy Perry, Henk Shotmeyer, Alma Mader, Lori Peters, Judy Schmitt.

The **Open Public Meeting Act** was read.

Secretary's Report:

- a. Minutes from the September 2008 meeting were approved (Peters/Perry)

Treasurer's Report:

- a. The treasurer's report for September 2008 was reviewed and approved (Peters/ Perry)
- b. The fiscal year 2007 auditor's report was reviewed and approved (Mader/ Shotmeyer)
- c. A motion to move \$291,000 into CD's was approved. (Peters/Perry)

Voucher List:

- a. The voucher list for October of 19 items totaling \$14,342.50 along with salaries for September of \$47,143.56 for a combined total of \$61,486.06 was reviewed and approved (Peters/Antonucci)
- b. The voucher list for August was also approved. (Perry/Peters)

Director's Report:

- a. The Board voted not to pay for flu shots for library personnel.
- b. The Board approved granting two extra weeks of sick time to an employee having hip replacement surgery.
- c. An increase in minimum wage from \$6.25 to \$6.55 was approved during the September meeting (but was inadvertently omitted from last month's minutes).

Written Communications:

- a. The library was given a Notice of Violation & Order to Terminate regarding the Handi-Lift.
- b. Judy received a memo from the town Certifying Officer regarding the State Health Benefits Program. The letter instructed her to write a letter of intent to terminate the Chapter 88 Resolution for the library.
- c. Judy received a memo from the Township Administrator regarding the CDBG application for the construction of an elevator at the library. The Board agreed with the Township Administrator that if bids exceed the grant funds, the library will post with the Township to satisfy the requirement of available funds. The library will also cover expenses which exceed the grant amount. The Board also agreed with the Township Administrator that the architect needs to clarify the services he will provide.

Henk Shotmeyer adjourned the meeting at 8:35.