

**Wyckoff Public Library  
Board of Trustees Meeting Minutes  
October 21, 2009**

The meeting was called to order at 7:35 by Henk Shotmeyer.

**Present:**

Henk Shotmeyer, Vince Antonacci, Lauren DeKorte, Judy Schmitt, Alma Mader, Lori Peters, Harold Galenkamp, Nancy Perry and Rudy Boonstra

The **Open Public Meeting Act** was read.

**Also Present:**

Michelle Walbaum from Patch.com

**Written Communications**

- a. A Wyckoff resident has named the library as a beneficiary in her will. The library will receive 25% of the residual estate.

**Secretary's Report:**

- a. Minutes from the September 2009 meeting were approved subject to a typo being corrected. (Perry/ Galenkamp)

**Treasurer's Report:**

- a. The treasurer's report for September 2009 was reviewed and approved. (Antonacci/Galenkamp)
- b. After the September meeting, two UBS CDs were cashed in and deposited in the Business Account.
- c. A CD was renewed at Boiling Springs for six months at 1.45%.
- d. A CD was opened at Valley in the amount of \$225,000. It is a six month CD at 1.25%.
- e. A CD was renewed at Hudson City for six months at 1.40%.
- f. A CD was renewed at Atlantic Stewardship for nine months at 1.61%.
- g. A second CD was renewed at Atlantic Stewardship for nine months at 1.61%.
- h. Page 8 of the Auditor's Report for the year ended December 31, 2008 will be revised to indicate that the funds are insured. Approval of the report will be deferred until next month.
- i. Bank of America has not been paying interest of the Business Account. Alma has been investigating the possibility of changing banks and will have more information at the next meeting.

**Voucher List:**

- a. The voucher list for October of 34 items totaling \$109,866.90 along with salaries for September of \$50,552.79 for a combined total of \$160,419.69 was reviewed and approved subject to the correction of a typo in item 2. (Peters/Perry)

**Director's Report:**

- a. Judy asked if the Board would like to pay for flu shots for the library staff. The Board approved a motion to pay for the shots. (Mader/Boonstra)
- b. The reference assistant broke her ankle and will be out for 10-12 weeks.
- c. A group which meets in the Monroe Room has expressed interest in additional wireless service. The current capacity is 25 people, and is free through the cable company. Judy will investigate the cost of increasing the capacity.

**Old Business**

- a. The Board approved a motion to hire National Executive Service Corporation (NESC) to prepare a three year plan. The cost will be \$2,500. (Boonstra/Antonacci)

- b. Labor attorney Beth Hinsdale will be hired to investigate the letter sent by the state regarding health care benefits for retirees. The Board approved a maximum fee of \$2,000. (Mader/Peters)

**Construction Project:**

- a. A new construction schedule was provided by the architect.
- b. There are some questions regarding the architect's scope and associated fees. Certain members of the Board will meet with him to discuss.
- c. Rudy discussed the architect's presentation to the zoning board. He was not pleased with the presentation and thinks that we should be cautious with respect to the architect on a go forward basis.
- d. The Board approved a mechanical study to be completed by an engineer contracted by the architect for \$4,200. (Perry/Mader)
- e. Members of the Board will begin gathering names of potential construction managers.

Henk Shotmeyer adjourned the meeting at 8:55 PM.