

**FINAL**  
**WYCKOFF LIBRARY BOARD OF TRUSTEES**  
**December 7, 2016 - Special Meeting Minutes**  
**7:00 PM, Wyckoff Public Library, 200 Woodland Avenue**

“The December 7, 2016 Special Meeting of the Library Board of Trustees is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of Meetings. A copy of said Annual Schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Township Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed, and mailed to said newspapers.” Formal action may be taken at this meeting.

**Board Member Attendance:** Vincent Antonacci, Peggy Chagares, Lauren DeKorte, Brian Eller, Lori Peters, Brian Saxton

**Absent:** Tony Donato, Tom Madigan, Grace White

**Staff Attendance** – Laura Leonard, Library Director and Jackie Dwyer, Secretary

**Public Comment** – None

**Open Session**

**Resolution # 2016-16 – Construction of Maker Space**

Ms. Lori Peters read the following resolution out loud and invited questions from the Board. There were none.

Motion by Vince Antonacci seconded by Brian Eller to approve Resolution #2016-16 as follows:

**WHEREAS**, the Wyckoff Library Board of Trustees has a need and requires construction services from a competent contractor to modify space in the library for a “Maker Space” project; and,

**WHEREAS**, the Wyckoff Library Board of Trustees approved the specification and authorized sealed competitive bidding; and

**WHEREAS**, a legal advert soliciting competitive sealed bids was published in the September 23, 2016 issue of The Herald News, Bergen Record and Ridgewood News; and

**WHEREAS**, on October 12, 2016 at 2:00 pm, the following bids were publicly received, opened and their contents read aloud as follows:

<u>BIDDER</u>	<u>PRICE</u>
Salazar & Associates, Inc	\$37,040
Northeastern Interior Services	\$46,700
Tekcon Construction, Inc	\$49,000
R.J.Michaels & Co, Inc.	\$49,835

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ATG, Inc	\$50,000
Billy Contracting & Restoration, Inc.	\$53,200
Brahma Construction Corp	\$58,379
AB Contracting, LLC	\$70,000
Optimus Construction & Development	\$93,444
M.B.T. Contracting, LLC	\$97,700

**WHEREAS**, the Wyckoff Library Board of Trustees professional service – Beatty Harvey Coco Architects, LLP has reviewed the bids and after a diligent review have recommended a contract award to the lowest responsive and responsible bidder – Salazar & Associates, Inc.

**WHEREAS**, the Library Treasurer has provided a certificate indicating that adequate funds exist for this contract award in capital account #0051420111 amounting to \$31,900 and in the State Farm Grant account, #1801228 amounting to \$5,140, totaling \$37,040; and,

**WHEREAS**, the Wyckoff Board of Trustees has performed its due diligence reviewing the recommendation from their professional service architect and desire to award a contract to achieve this improvement;

**NOW, THEREFORE, BE IT RESOLVED**, by the Wyckoff Library Board of Trustees that in accordance with the recommendation from its professional service architect that a contract is awarded to the lowest responsive and responsible bidder, Salazar & Associates, Inc. 625 Rahway Ave, Union, NJ 07083, for the amount of \$37,040 in accordance with the plans and specifications prepared by the Library Board of Trustees professional service architect.

**BE IT FURTHER RESOLVED** that the Library Director shall provide a certified copy of this resolution to Beatty Harvey Coco Architects, LLP for their use in beginning the improvement project and the Library Director is authorized to issue a purchase order.

Voting in favor: Vince Antonacci, Peggy Chagares, Lauren DeKorte, Brian Eller, Lori Peters, Brian Saxton

**Adjournment**

Motion by Vince Antonacci seconded by Brian Eller to adjourn the meeting.

All were in favor and the meeting adjourned at 7:06 PM.

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Lori Peters, Board President

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Laura Leonard, Library Director