

## **Wyckoff Free Public Library Tech & Game Lending Policy**

The Wyckoff Library offers the following Tech & Game Lending materials for loan:

### **TECH**

- ☐ STEM kits
- ☐ Special equipment
- ☐ Gaming consoles

### **GAMES**

- ☐ Board games
- ☐ Card games

### **Who Can Borrow**

These materials may be borrowed by any Wyckoff cardholder in good standing. Tech items may only be borrowed by patrons *18 years and older*. A completed Tech Lending Agreement must be completed. Board & card game lending is open to all Wyckoff patrons in good standing.

### **How Long Can You Borrow**

- ☐ They may be borrowed for 2 weeks (14 days) and are not renewable.
- ☐ They are available on a first-come, first-served basis. There are no holds for Tech or Game materials.
- ☐ Limit of ONE kit/game per borrower at a time.

### **Return and Use**

- ☐ These materials are to be returned to the Circulation Desk.
- ☐ Tech & Game materials **must be returned in person to the Wyckoff Free Public Library**. They may not be returned in the Book Drop or to another library. A \$1.00 fine will be charged if a kit/game is returned in the book drop. A \$10.00 fine will be charged if a kit/game is returned to another library.
- ☐ Tech & Game materials must be returned complete and packed as they were received. Borrowers should review kits/games before returning them to ensure that all pieces, components and instructions are included. See the Contents List of each item for details.

### **Fines and Replacement Charges**

- ☐ Overdue fines are \$1.00 per day up to a maximum of \$10.00.
- ☐ Returned kits/games will be checked by a staff member and there may be a replacement charge added to the borrower's library card for any missing or damaged parts.
  - If the library is able to easily replace a missing or damaged part, the charge is \$1.00 per replaced part.

- In many cases, parts from Tech & Game materials cannot be easily replaced and the kit/game is no longer usable. In those cases the full replacement cost of the kit/game will be charged to the borrower's library account.
- Lost, damaged or unusable Tech & Game materials can only be replaced by borrower's payment of the full replacement cost.

Replacement Costs are as listed in each item.

NOTE: This is a lending program ONLY. Library staff is not available for instruction in the use of Tech & Game materials. Detailed instructions are provided with each item.

### **RELEASE and INDEMNIFICATION**

I hereby acknowledge that there is a risk of injury involved in the use of Tech & Game materials. I certify that I am aware of such risks. With this knowledge and in consideration for the right to borrow Tech & Game materials from the Wyckoff Public Library, I hereby release and discharge the WYCKOFF PUBLIC LIBRARY, AND ITS trustees, its employees, agents and contractors from any and all suits, claims and demands for personal injuries, property damage or otherwise of every kind and character arising out of the use of Tech & Game materials and I hereby agree to indemnify and hold the WYCKOFF Public Library AND its employees, trustees, agents and contractors harmless from any loss or damages or costs including but not limited to reasonable attorneys' fees which it / or they may sustain if any litigation arises for any personal injuries and/or property damage sustained by anyone arising out of my use of Tech & Game materials. I will obey the Tech & Game materials safety precautions and recommended age guidelines as listed in writing for each kit/game.

Approved by the Board of Trustees on September 18, 2019